



# NACURH, INC.

2020 CORPORATE BUSINESS MEETING  
THE UNIVERSITY OF DAYTON  
MAY 22-24, 2020

**Presiding Officer:**

Lena Schwallenberg  
Chairperson - NACURH, Inc.

**Minutes Prepared By:**

Mallory Gibson  
Associate for Administration - NACURH, Inc.

**Parliamentarian:**

Katie Westermeyer  
Director - Midwest Affiliate

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## CORPORATE INFORMATION MEETING

SATURDAY, MAY 23, 2020

- I. Called to Order at 12:10 PM EDT
- II. Roll Call
- III. Parliamentary Procedure Overview
  - A. *Katie Westermeyer, Midwest Regional Director*
  - B. SA, Clemson University | Friendly amendments accepted for spelling errors and such?
    1. Chair | It depends on the piece! If it's spelling errors, just let us know and we'll change it.
  - C. PA, Central Washington University | If we have an x and say that we are going to type out the point?
    1. Chair | That's fine if it helps you!
- IV. Approval of the 2019 Corporate Business Meeting Minutes
  - A. SW, Texas Woman's University | Moves to approve the 2019 Corporate Business Meeting Minutes
    1. Seconded by CA, Miami University
- V. Approval of the 2020 Corporate Business Meeting Agenda
  - A. SA, East Tennessee State University | Moves to approve the 2020 Corporate Business Meeting Agenda
    1. Seconded by GL, Central Michigan University
- VI. Welcome and Overview
  - A. *Lena Schwallenberg, NACURH Chairperson*
- VII. NACURH Legislation Report
  - A. *Mallory Gibson, NACURH Associate for Administration*
  - B. PA, Western Washington University | Point of Information - Does the Mandated Conference Housing piece require for individuals from the host institution to also stay in provided conference housing?
    1. NAA | Yes because they're delegates, not staff. It helps reduce liability. We can't take away the cost of conference housing so the host can stay in their host housing.
  - C. NE, University at Buffalo | Are all of these policies being mentioned now - is there somewhere we can read all of them?
    1. NAA | Yes! If you go to [nacurh.org/documents](http://nacurh.org/documents) - we have a link to the NACURH policy book. Most of these are not up yet because they were passed a few days ago, but they will be up in the next few weeks. Items like the Alt Break and Conference Housing should be in there because they passed earlier.
    2. Chair | We will also be sending out a corporate report that covers the legislation for the year both on the regional and NACURH levels. It comes out roughly 2 months after the annual conference, but everything will be in there.

- D. IA, University of Nevada, Las Vegas | Can you please go over how you established the whole NCCs and RHAs wanting to stay at their campuses even when the conference is only 20 minutes away (Mandated Conference Housing piece)?
1. NAA | Yeah sure! So basically the gist of it is we want to reduce NACURH's liability and institutional liability and we want to ensure we are creating an equitable experience. My host institution is about 40 minutes away from Colorado State University - if they were hosting the conference and University of Northern Colorado wanted to just wake up early and drive versus staying in the hotel it would affect our cost versus someone else having to fly in. Creating the equitable experience really means everyone is in the same building for housing and we are all paying the same amount for the conference.
  2. Chair | This also becomes a financial issue for the host school. The cost for delegates covers the cost of housing, so we cannot prorate the housing for institutions that are not staying in the housing
- E. SW, Louisiana State University | What were some of the initiatives you passed to increase the inclusivity?
1. NAA | Inclusive foundations - created identity networks. This is a huge passion project. We have 3 identity networks: POC, LGBTQ+, FirstGen student identity network. Each chair for this works on different initiatives.
  2. SW | So this is they are part of the chair and making initiatives for that group specifically?
    - a) Chair | Yes we are a big proponent of nothing about us without us so the chairs in these groups are members of this group. Establishing awards, collaborative social justice education. Did NACURH Accessibility about audio and visual accessibility and created a task force to develop further ideas about accessibility. Moved away from americanized ideas to include our institutional affiliates.
- F. SA, University of North Carolina, Wilmington | When taking away affiliation reports, are they being replaced with anything else or are we gutting them entirely? Haven't filled one out so I don't quite know what one is like but just want clarification.
1. NAA | Part of the thing we are facing this year and in general is a trending decline in affiliates in NACURH. With the current situation, the future is unknown for us as to how many affiliates will be on campus next year or if on campus organizations will be functioning the same way. We are trying to remove barriers. An affiliation report is a pain to do. We are trying to remove barriers to access especially for first time affiliating institutions who don't know what an affiliation report is. Now all we will be asking are the general census questions about institutions size, RHA

board structure, etc. But that is all we will be asking during affiliation now to remove barriers.

- G. CA, Case Western Reserve University | If a university is hosting a conference, the delegates from the host school have to stay in conference housing, correct?
1. Chair | Yes. Conference staff do not have to, but paying delegates do.
    - a) CWRU | Not very equitable to make people pay for the conference that is at their own institution.
      - (1) Chair | Thank you. If you want to talk more about it, please email [chair@nacurh.org](mailto:chair@nacurh.org) or [naa@nacurh.org](mailto:naa@nacurh.org)
- H. SA, University of Alabama - Huntsville | Will you expand on your identity networks? Will you be including ability, SES to expand on inclusivity overall?
1. Chair | We were really beta testing this year to see if they were feasible. We found that they were successful and look forward to expanding them in the future. We would love to use data to back these through the surveys we get through Who is NACURH and NSPA data. What does NACURH look like? We have a higher than national average of LGBT students and students that need to work to fund their education. Using that data to expand our resources. Our plan is to expand, yes, but also be led and built up by the students in that group while using data to expand. Not very ideal to say POC more generally currently, but to make it more niche in the future.

#### VIII. NACURH Corporate Office Report

- A. *Abigail Larson, NACURH Corporate Office Director*
- B. MA, University of Northern Iowa | Will the June 15th reopening include pin filling, or is that being worked on in the interim?
1. NCO Director | We are working on pin filling in the interim which is why it's accessible on the website right now. We took everything else down to make sure that it wasn't confusing.
- C. MA, Southeast Missouri State University | We just logged onto the NACURH Connection, and could not get that to work. Is it currently down?
1. NCO Director | I was not aware it was down. Caleb, our other NCO person here, could probably fill you in.
  2. Caleb | I'm going to the Connection to figure it out and can double check your institution for you!
  3. NCO Director | If it's a continual issue, email [nco@nacurh.org](mailto:nco@nacurh.org) and we'll get that sorted for you.
- D. NE, University at Buffalo | Since you are phasing out NACURH Connection, what is the backup site you all are using or has that been decided already?
1. NCO Director | I believe Google Drive, but we also won't be requiring affiliation reports anymore so there isn't much need for the Connection anymore.

2. Chair | We are locked into Canto Flight and NACURH Connection for one more year per contract. We will be transitioning out over the next year. We are trying to have google drive be more accessible.
3. University at Buffalo | Update from our institution as well, we have not had access with our log in.
  - a) Chair | What kind of issues? Aren't able to log in, can't access it? ... We're so sorry! We will look into it to get you a solution!
  - b) NCO COMT | If you have changed the password on your NACURH account recently, that would be the information to use to log into the organization. Double check that that works, and see if it lets you log into the connection. I am still looking on our end. If issues continue, please email us at [nco@nacurh.org](mailto:nco@nacurh.org).
- E. MA, Southeast Missouri State University | Follow-up for that. On the site it currently says if you have trouble logging into the digital library you can log in to the canto, but it also says the NACURH canto doesn't have access. Not sure what it shows on your end, but I just wanted to share this!
  1. Chair | We will follow up and get details back to you all!
- F. GL, Michigan Technological University | I just logged in as well. If you click on the [nacurh.canto.com](http://nacurh.canto.com) link, it brings you to the website. The redirection link is not directly bringing you there.
  1. Chair | Please put a link in the chatbox and we will see if that works for others.
- G. Chair | We are dissolving student run corporate office. We will be transferring it over to be a professionally run ecommerce and merchandise store.

## IX. OCM Report

- A. *Scott Singleton, OCM*
- B. SW, Louisiana State University | Bought from OCM and had no idea this was a partnership with NACURH. Is the four year protection plan real?
  1. Scott Singleton | The linen project is guaranteed until graduation. If you have a problem or a question, just shoot me an email at [scott@ocm.com](mailto:scott@ocm.com) and I would be happy to help.
- C. MA, University of Northern Iowa | Do you have any social media stuff we can share on our individual organization's facebook pages/social media? Right now we do not have on campus orientation, so trying to get the word out to help others with getting their things going into the school year.
  1. Scott Singleton | Absolutely. WE created probably the most complete virtual toolkit we have ever had. Someone would ask a question similar to you and we would have to go searching. We put the big time and energy into it this year so the virtual orientation helped a lot because they wouldn't be in-person seeing it. If you put your email in the chat privately to me, I will get your virtual toolkit off to you either directly or through our client relations. The folks in your housing office may have already gotten it already, but just want to send it your way as well.

- D. NE, University at Buffalo | Can I get more about what really is a virtual tool kit, and what is your email again?
1. Scott Singleton | [scott@ocm.com](mailto:scott@ocm.com) is the email. The virtual toolkit comes to you in the form of a pdf file and it has everything from instructions to images through a Google Drivelink to fit the format you're using. There's also a series of blurbs so you don't have to write your own captions, but you can adapt it to meet your own needs. A fast and convenient way that you can use for your residence hall needs and you may want to adapt it to your residence hall association. Multi-page document and at the bottom there's a link to your school's specific microsite, vanity url so you can have it specific to your school. That's all in there and if you need anything specific, you just send us an email and we can help you from there.
- E. CA, Miami University | What are you most excited for from OCM for this upcoming year?
1. Scott Singleton | When I get to conferences it's the best part. MY last return was right before the virtual GL RBC and presented where I am right now. From the company and our programs, I'm excited about the products. Ambassador program has an opportunity to engage more folks. The system standpoint has a chance to give us more time to talk to you all rather than messing around with spreadsheets and all of that. I'm excited to see the early results. I think we're going to provide an even higher level of service this year than we have in the past because we can provide a completely contact free way to furnish their residence hall room to provide a solution and it benefits your institutions as well. The retail environment is pretty weird even before the pandemic, and it's struggling right now. It creates questions in people's minds and hopefully we can provide answers.
- F. PA, Portland State University | If universities or some universities are online in fall term, will you be providing the same service as you did in the spring term directly shipping care packages to people's homes?
1. Scott Singleton | I don't know the exact answer or if a plan for fall is developed yet. WE are adapting on a campus by campus basis. Example being we have had schools move their likely start date to October. Some are going to be virtual in the fall, and hopefully open in January. Some have moved earlier, and are trying to cut some of the breaks out. We are making adjustments for the summer programs and we know more, we will continue to adjust to meet the needs of campuses. It is quite an investment for us to ship the care packages individually rather than in bulk, but we want to make sure people have the opportunity to take advantage of our resources. There is something there to continue to explore. Jury is out on exactly how we will do it, but some early communication we are doing with families would normally have specific

dates within it. Sort of saying however and whenever school starts in the fall, we are there by addressing the uncertainty. Any advisors that may be on this presentation are nodding saying, yes, we cannot do that.

- G. IA, University of Nevada, Las Vegas | Curious when residents order these packages, are they shipped directly to the resident or directly to the institution and it's RHA's job to sort and hand them out?
  - 1. Scott Singleton | For the linens program, the vast majority of orders are shipped to the address the family or purchaser gives us. Families get them at home and get a chance to see if they like them. Some take the time to wash and then repack to take to campus. On a campus by campus basis, we offer a ship to campus option in case institutions have some international students. We can wrap that through the package system, through RHA. depends on how much the RHA wants to touch it. If you are only having 50-60 international students, it's not very viable. We have a wide variety of care packages that go through the campus package system. Some have a barcode system where it tells where it goes, all the way up to centralized pick up. Some still have hall councils who deliver the care packages as a program directly to doors.
- H. CA, Indiana University of Pennsylvania | YTR
- I. PA, Oregon State University | Question about brand ambassadors. Can you elaborate on what the responsibilities of this are, and if students who are at institutions who have not partnered with OCM can get involved in this?
  - 1. Scott Singleton | I'll answer them in reverse. I think yes - we were some partners up until a year ago but there were some changes on your campus that changed that. We are talking about working with the beaver store. If you would kindly put your email in the chat, I can take a look at it. On a larger scale, the ambassadors will do some social media promotion and pushing there. It will be mostly virtual. In other iterations of that, we have done on campus promotion at orientations, but obviously that's not happening. More details are on the website at ocm.com. This rolled out about 10 days ago so there are still some things that we haven't had the chance to flush out yet.
- X. Legislation Overview (no need for mins)
  - A. CORP-01 | Affiliation Report Removal
    - 1. NE, University at Buffalo | Move to waive the reading of CORP-01
      - a) SA, University of Georgia | Second
        - (1) POI - where can we find the pieces for tomorrow?
          - (a) Chair | On the Corporate Website (put link in the agenda)
  - B. CORP-02 | NACURH Executive Committee Restructure
    - 1. IA, Northern Arizona University | Move to waive the reading of CORP-02
      - a) PA, University of Hawaii at Mānoa | Second

(1) POI - could we waive all readings for this section right now?

2. SW, Texas Woman's University | Move to waive all readings for CORP

a) MA, University of Northern Iowa | Second

C. CORP-03 | NACURH CRC & NACURH NRHH Advisor Role Adjustment

XI. Corporate Preparation

A. Question & Answer

1. MA, University of Northern Iowa | This may be specific, but on the piece about the fifth position being in there temporarily, is that why that piece was not in the piece stricken through?

a) Chair | Yes. It was only put in the policy book because it was a temporary role and it was only put in as a resolution to include the NACURH Associate for Development. We have all these development things, how do we address it in a 4 person structure. This is only the bylaws so you all aren't seeing the chunk of it in the policy book. This is just saying we're combining two of the positions and making a fourth.

2. SW, University of North Texas | Wondering if you can link the articles that we are going to talk about in the next session in the chat?

a) Chair | Linked articles in the chat.

3. CA, Miami University | If tomorrow is a closed boardroom, how will internet issues be addressed?

a) Chair | Good question. Tomorrow - here's the thing with technology. We'll know when we do the roll call who was here today and who is there tomorrow. People can come and go, but you'll have to be present today to have voting rights tomorrow. If people get booted, we'll let them back in.

4. SW, Texas Woman's University | Is there going to be a google sheet or form we will use in the boardroom to keep track of what has been said or discussed during the space tomorrow?

a) Chair | We don't historically do live minute taking. I don't think we have a good answer for that. I'll touch base with Mallory who serves as our primary recording secretary. We may be able to touch base with the minute takers to see what has already been said or asked to keep review if it's needed.

5. NE, Marist College | What time do NCCs meet tonight again?

a) NE Director | 4pm Eastern so take that as you will and however it changes for your region.

XII. Entrance & Exit Surveys

XIII. Recess



Sunday, May 24, 2020

- I. Called to Order at 12:10 PM EDT
- II. Roll Call
- III. Legislation
  - A. CORP 20-01 | Affiliation Report Removal
    1. University of Idaho | Moves to bring CORP 20-01 to the floor
      - a) Marshall University | Second
    2. East Tennessee State University | Moves to waive all readings for the day
      - a) Truman State University | Seconds
      - b) No dissent
    3. Proponent Speech
      - a) NAF | Basically, we want to remove the requirement to submit an affiliation report to affiliate with NACURH. These have been a barrier for entry - they take a long time, aren't super utilized by other schools... not much of a point to continue to have to fill out an AR year in and year out. Instead proposing that census questions we have on the website and paying the fee will be sufficient for affiliation. We hope this makes it easier and removes barriers for entry. The piece itself is straightforward so I'll yield for questions.
    4. Question & Answer
      - a) New Mexico State University | If this were to be voted in today, will this go into effect this fall?
        - (1) NAF | Correct. If this passes today, it will go into effect in the next affiliation year which starts at the close of the annual conference.
      - b) University of Oklahoma | What was the purpose initially for affiliation reports and how will that purpose be lost or made up if the legislation passes?
        - (1) NAF | The purpose was simply to provide additional resources to be used by other schools so that other schools could look back and see the other cool things other schools have done. When we look back at the data and see who has accessed past affiliation reports, we noticed that very few institutions were looking back to past affiliation reports.
        - (2) Chair | This used to be called the RFI - basically a giant google folder full of ARs. they ended up looking more like book reports and people wrote about the same thing year after year. Also it's not your job to make resources for NACURH. We've launched working groups talking about functions, 20 webinars over a couple months, induction

scripts, virtual elections, etc. We're replacing them with resources from the corporation but this just removes the extra step that wasn't being utilized.

- c) Mississippi State University | How will you ensure that the motivation to submit bids will not disappear by not having to submit affiliation reports?
  - (1) NAF | That's a good question. I think by continuing to have conferences and being engaged in NACURH through task forces and regional aspects -- will be primary motivators to continue to submit bids within NACURH and their region as well.
  - (2) Chair | Every region has a point person whose job it is to solicit bids & help them get passed along. I do policy checks here, so it'll be a conjoined effort to make that viable, appealing, and accessible. Working with regional board members to help you feel comfortable submitting bids. You'll still have access to all the old ones, and the NACURH winning bids in case you need to see those to help you understand your bid writing process.
- d) Northeastern University | Yields to redundancy.
- e) Time called
  - (1) University of Houston | Moves to extend time by 5 mins
    - (a) Oregon State University | Second
- f) Florida Gulf Coast University | If there is going to be no report, how will NACURH keep up with the institutions affiliated to ensure they are still participating?
  - (1) NAF | A large part of a school's involvement here is going to be at the regional level - RBD get schools engaged in various aspects of NACURH & Regions. Overall NACURH has lots of resources & things we offer schools. Don't expect that removing this report is going to make schools be less involved or less able to communicate their participation. We still do census to help us keep up with
  - (2) Chair | ARs only capture one program or initiative and have no correlation with your involvement in NACURH.
- g) Northern Arizona University | If we have access to any data about how often affiliation reports have been accessed by other institutions?
  - (1) Chair | So we do an annual assessment called the NSPA - the NACURH Services and Programming Assessment that addresses use of our resources and one of them is RFIs. We have had statistically dismal use in that category. The most used were among Guidebooks, the least used was

among RFIs. People don't often use it, more something they feel obligated to use and do not reference them often beyond that.

- (2) NAA | It was approximately 2% of respondents that referenced them.
- h) Grand Valley State University | An AR is used to affiliate with NACURH... what are the requirements for affiliation without it?
  - (1) | NAF | They would still have to pay the affiliation fee (\$130 or \$45, depending on prior affiliation status) and then there are also census questions such as how many people are in your RHA and live on campus. Once those items are received, the school would be affiliated with NACURH. Just cutting off the AR but will still require these other two items.
  - (2) Chair | Other requirements still exist for NRHH chapters, this is just RHA.
- i) University of Houston | Why is the census data essential and why that information is required and what it's used for?
  - (1) Chair | Just two days ago, I had a meeting with a researcher. Considering collaborating next year. WE collect directory information about NCC and stuff. Was asking what it would be like to partner with this researcher to talk about student compensation trends so that NACURH can be better advocates so that NACURH can be an advocate for you all being compensated in your roles. Also use census to contact you throughout the year, collect information about the average size of our institutions, and the number of people that live on your campuses / in your RHAs. Same way we collect self disclosed individual information from our conference evals. Also looking at what institutions we are not currently representing. This data will be used to help motivate our next strategic plan so that we can pull these under represented institutions into our organization. We use this data to inform us and make data informed decisions. On the NSPA, we have been told we need to do that better. Want to keep the trend and improve on it.
- j) Ball State University | YTR
- k) Time called
  - (1) SUNY Oneonta | Moves to extend time by 5 minutes
    - (a) Florida Atlantic University - Jupiter | Second

- l) Western Washington University | Where in the sections being amended does it mention that institutions affiliating are required to provide census data.
  - (1) Chair | Because we talk about census data and make it a part of the affiliation process, you want to know where in the policy it is? Mallory - could you check it?
  - (2) NAA | Yes! Give me a second and will get back to you.
  - (3) NAA | none of our governing documents specify that we have to collect data. It is not explicitly stated, but it is a practice we have done for the past several years.
- m) University of Wisconsin - Stevens Point | YTR
- n) University of Nevada Las Vegas | YTR
- o) Montana State University Bozeman | Would like to make sure any current resources that we have will be transferred and still be available for use even though we won't be writing reports anymore?
  - (1) NAF | So the plan is to transfer those over so you'll still have access to them. We will not delete them. Point of NACURH is to have those resources, so if those resources will be helpful for institutions, we will not get rid of them and transfer them over.
- p) Northern Arizona University | YTR
- q) University at Buffalo | Was the decision to cut/get rid of affiliation reports made by affiliated institutions or did you all gauge the thoughts of NCCs?
  - (1) NAF | A large part of our decision making process was data driven primarily from the NSPA whose primary people who complete are NCCs and representatives. In a way, based on those groups of responses, we get an idea of how NCCs and reps feel about the affiliation reports. About only 2% of those who completed the NSPA felt they were helpful or necessary/ or utilized.
- r) Appalachian State University | Moves to close speakers list with additions
  - (1) Chair | Not entertaining that because there's too many to exhaust a speakers list, but would be happy to allow you to reclaim time or end q&A
  - (2) Withdrawn
- s) Clemson | YTR
- t) Western Washington | Point of Information - Answer to the original question?
  - (1) Answer added to above to the original question.

u) College at Rockfort (?) | Moves to end Q&A and move into discussion

(1) University of Colorado - Boulder | Second

5. Discussion

a) Hofstra University | supports removing this because we think it's on a basis of integrity if the ARs aren't being actively used, we don't think they should be required.

b) Western Washington University | Had a chaotic beginning of the year, and writing the AR was difficult when we don't do that many events here. We appreciate the challenges behind writing an AR. It will assist new NCCs in having a better transition.

c) University of Houston | UH supports this because they believe it increases inclusivity and welcomes new schools to affiliate.

d) University of Arkansas | Supports as we believe it will create a greater ease of access to institutions, particularly from international affiliates who haven't affiliated recently.

e) University of Northern Iowa | UNI is in full support of this piece and appreciates it will lessen the stress on NCCs, RBDs, and NACURH Executives as we are students first and increase a focus on campus operations. We appreciate the NACURH Board of Directors and Executives for bringing this forward.

f) University of North Carolina Wilmington | Also feels ARs are a barrier to schools joining NACURH, especially new NCCs. In full support.

g) Western Kentucky University | WKU feels that the removal of the affiliation report would encourage more schools to join NACURH.

h) University of Massachusetts Lowell | Some universities might not bid as much without the push, but some institutions might bid with just passion present.

i) Texas Tech University | Yield to redundancy.

j) University of South Florida | USF thinks that by eliminating affiliation reports it may encourage new universities to join as they may not have initiatives on their campus already to include in the report, thus making the process easier.

k) Time called

(1) Grand Valley State University | Moves to end discussion

(a) Arizona State University Downtown | Seconds

(i) Stockton | Would like to extend instead

(b) ASU-D | withdraws

(c) GVSU | Withdraws

(2) Case Western | Moves to extend by 5 minutes

(a) Missouri University of Science and Technology | Seconds

(b) No dissent

- l) Clemson University | YTR
- m) Western New England University | YTR
- n) Indiana University Purdue University Indianapolis | IUPUI supports this piece of legislation as it decreases the amount of time spent on affiliation by NCCs and believe it helps the process.
- o) Binghamton University | Binghamton University further expresses support of this piece as we feel that the important information gained from these documents is still being collected without the barrier of writing a full report.
- p) New Mexico State University | New Mexico State University would like to fully support this piece. As stated earlier, only 2% of those who filled out the questionnaire reported using the affiliation reports. This would also help institutions have a much easier time trying to affiliate their school at the beginning of the year. It would also, as state earlier, encourage more universities to affiliate their schools with NACURH. On top of that, it would also help simplify the current responsibilities of the new incoming NCC's.
- q) Texas Woman's University | Yield to redundancy.
- r) University of Nevada Las Vegas | Full support of this piece because of the support it will bring to new institutions coming in.
- s) University of the Pacific | Yield to redundancy
- t) Stockton University | Stockton University feels that the affiliation reports though not utilized often, is a concrete way to keep track of who's affiliated.
- u) Central Michigan University | Yield to redundancy
- v) Florida Atlantic University Jupiter | Yield to redundancy
- w) Ball State University | Yield to redundancy
- x) Case Western Reserve University | Calls the question

(1) No dissent

6. Vote

- a) 151-1-2, piece carries

B. CORP 20-02 | NACURH Executive Committee Restructure

- 1. University of Hawai'i at Mānoa | Moves to bring CORP 20-02 to the floor

- a) Ohio University | Second

2. Proponent Speech

- a) Chair | Exec committee restructure - talking through how we did the process. Today is about bylaws changes only. Convo with boards, restructure necessary. Spent 40 hours auditing the governing documents and figured out where every responsibility really needed to go. Used NSPA and 360 feedback to create a word bank & moved things depending on where it needed to go.

Created positions that were cohesive & within SP and current initiatives. Aligned w/ traditional corporate business functions (CEO, CFO, CMO, etc.). Synthesized and approved with the Boards unanimously. 4 person model - Chair, NAO, NAN, and NAE. 4 person model because it's a) more fiscally responsible b) more equitable work distribution c) backed by team devo theory d) room for growth. Wrote & passed blurbs and positional descriptions.

### 3. Question & Answer

a) University of Oklahoma | Should we take the third resolved clause to indicate that changes will be made reflecting the appropriate titles in the rest of the bylaws where they belong.

(1) Chair | It would. The portion of this piece that was already approved affected the policy book, you all would be voting on the bylaws portion. By passing this, we would update the bylaws throughout with the acronyms.

b) Western Washington University | The duty of executing the chair if not able to execute themselves. This duty was given to the NAE within the NAE section. Can you explain this?

(1) Chair | The piece pops up in all - just says that if I assign someone to do something, they do it. If chair were to resign, that's always been with NAA (next in gavel order), gets changed to NAO here. Everyone maintains our version of "other duties as assigned"

c) University of Central Florida | UCF just wanted to ask if in the policy book the combination of NAA and NAF would be too much of a workload for one person in the NAO?

(1) Chair | This was something that was an informed decision. Mallory and I were both NAA, and Greg was a two time NAF. We were able to reallocate some of the duties to other positions. What is done in policy versus in practice. Financial work that is very tedious, back end functions will be moved over to be done by professionals. We feel a combination of corporate reports and The Link are time consuming for the NAA. Some of the tasks were not vision centric for the current NAF.

(2) NAA | It's also important to note that the bylaws pieces are more general responsibilities, but the actual actions we need to do throughout the year are all in the policy book, which has been passed already. This is just the general overview aspect of this.

d) Time called

(1) Missouri State University | Moves to extend by 5 mins

(a) Winfield College | Second

e) Northern Arizona University | Article 4, Section 2: NAO and NCO will be keepers of records and all records held at the NCO. Does this line need to be changed?

(1) Chair | Excellent question and a really good catch actually. Because of the contract that we have now done with ACUHO-I, they will be hosting our Corporate Office and doing the customer service pieces. However, we did just pass that contract two days ago and we didn't want to get ahead of ourselves by taking out the NCO. Right now, the NCO will still be called that, just hosted elsewhere. Next year we will be hearing quite a bit of legislation hearing what the NCO looks like moving forward.

f) University of North Carolina Wilmington | Understand moving toward 4 person model - would you foresee any issues removing checks and balances from the financial position in NACURH?

(1) Chair | We talked a lot about that. We felt like because we are moving to a model that tis person will no longer be a signatory on accounts, there will be a built in checks in balance with ACUHO-I. This person will make the decisions for finances but someone else will be carrying out those actions. Right now, there are no checks and balances. The NACURH Advisor and the CRC are both signatories on the accounts and able to act as checks.

g) University of Alabama - Huntsville | Yield to redundancy.

h) Stockton University | Was a fiscal made in order to maintain a 5 person board?

(1) Chair | The thing we did with allocation of position, we did for both the four and five person models. PRepared for both and budgeted for both. When we decided to move forward with the 4 person model, we moved forward with the budget relating to that model. NACURH has also been working on several budgets. Greg created 5-6 budgets to account for these changes and COVID. And whether or not the ACUHO-I contract passes. The decision to move forward with the 4 person model allows us to put more money into the services we provide rather than the travel for an additional exec position.

i) Stockton University | Also would this affect how regional boards run since our regions have to abide by NACURH policies?

(1) Chair | Good question - it would not. The only piece it would affect is who serves as counterparts to your regional leaders. It would just mean the four types of



leadership would mean they could each have a counterpart person rather than floating. It also helps a lot in deciding the Executive buddies as we can each go to two each season. The NAF was also very finance focused and only provided support to one part of the ADAF role, but now it will help in pulling both sides of it.

- j) Time called
  - (1) Coastal Carolina University | moves to extend by 5 mins
    - (a) Slippery Rock University | Second
- k) University of North Carolina Wilmington | Point of Information - Last time for discussion we sent out points to someone, who do we send it to them now?
  - (1) Chair | Before you say them and when you are called upon, you can send them in the chat box to NACURH NAA.
- l) Clemson University | Moves to end Q&A.
  - (1) U of OK | Seconds
  - (2) No dissent

#### 4. Discussion

- a) U of Houston | Supports the piece because we believe that it creates more balanced roles throughout NACURH.
- b) Northern Illinois University | Supports the piece because it allows for more financial stability for the upcoming year and a balance in the Executive roles.
- c) George Washington University | We recognize this isn't the main focus, but appreciate the use of inclusive language in the amendments listed.
- d) Clemson University | Believes the four person model proposed will be beneficial to the wellbeing of NACURH and allow for more cooperation for NACURH.
- e) University of Michigan | Believe the four person model can lead to having more 1:1 time with the advisor
- f) Texas Tech University | Appreciates the amount of research that went behind this legislative piece and believes the team that drafted it has the best interest of NACURH at heart
- g) University of Central Florida | Supports the piece because the board has clearly explained that combining A&F isn't going to overburden just one position with a significant amount of work.
- h) Oregon State University | Appreciates the amount of preparation that went into deciding the four person model and could allow much more accountability between the NACURH Board and their advisor as well

- i) University of Nevada Las Vegas | UNLV is in full support of this legislation for the amount of thought and recognition that went into it. How it will simultaneously reduce clutter and increase productivity within the Executive Committee.
- j) University of Arkansas | YTR
- k) University of Hawai'i at Mānoa | Moves to end discussion
  - (1) Oakland University | Seconds
  - (2) Grand Valley State | Dissents, still had a discussion point
  - (3) Oakland | withdraws
  - (4) UHM | withdraws
- l) Grand Valley State University | Supports the piece because we believe people in the current positions understand that changes necessary to adapt and trust their decision
- m) Time called
  - (1) Moving straight into a vote

5. Vote

- a) 150-0-4, motion carries

C. CORP 20-03 | NACURH CRC & NRHH Advisor Role Adjustment

1. Texas Tech University | Moves to bring CORP 20-03 to the floor
  - a) Christopher Newport University | Second
2. Proponent Speech
  - a) NAA | Looking at 20-03. Basically this breaks down to the NACURH NRHH Advisor works with the NRHH folks on the Exec Committee whereas the CRC primarily works with the Annual Conference tema. The gavel order did not reflect that. If the Advisor becomes vacant, the CRC would become the advisor rather than the NRHH Advisor. At the Semi Annual Business Meeting, the NBD voted to change the order of these positions. This decision affects the bylaws. Really all this does is removes the part about the CRC taking the Advisor role in its absence, and changes the gavel order in the bylaws. Passed by NBD in a few different pieces and something we have practiced all year. Making it official in our bylaws so that the two documents are cohesive.
3. Question & Answer
  - a) University of Wisconsin Stevens Point | Yield
  - b) Western Washington University | Moves to end Q&A
    - (1) University of OK | Second
4. Discussion
  - a) Louisiana State University | Yield
  - b) Western Washington University | Feels this is a helpful piece that clarifies the order of succession, an advisor who has experience advising the NACURH executives can step up into the role.

- c) Case Western Reserve University | Calls the question
- d) Stockton University | Point of Information - Since Stockton doesn't have an NRHH Chapter, do we abstain?
  - (1) Chair | Nope! This is in our bylaws. You're all allowed and should vote on this piece because it affects the whole of NACURH.
- e) App State | Even if this is a small and easy change, we don't feel that there has been enough discussion so far.
- f) University of Oklahoma | Calls the question
  - (1) No dissent

#### 5. Vote

- a) 146-0-9, motion carries

### IV. Finance Presentation

#### A. Q&A

1. The Penn State U | Will the investment accounts be moved over to less risky accounts as we're about to enter into a financial crisis?
  - a) NAF | Most of our accounts are in the small growth amounts, but will work with ACUHO-I and Vanguard managers to minimize our risk and losses with the fluctuating stock market brought on by the COVID crisis.
2. U of Oklahoma | Was there a cost associated with the contract with ACUHO-I?
  - a) Chair | Yes, but there is a confidentiality clause - boards saw this and voted on it. Boards passed and approved, after we negotiated.

### V. NCO Presentation (Round 2)

#### A. LEAD Q&A

1. University of Northern Iowa | With the checklist, is it just certain checks you need, or do you need all of the items checked off?
  - a) NCO | You have to fill out every question on every LEAD link... a couple have word limits, but you do have to complete every aspect of it.
2. University of Nevada Las Vegas | No question! Just wanted to say it was great to have this blueprint to be a good student leader on your campus and the steps included in it.
3. George Washington University | Could we expect any changes to the submission process to obtain Links as a result of COVID-19?
  - a) NCO | That's a good question. I think there are still ways to engage in your community in the situation that you are in. The person that is collecting LEAD submissions will keep that in mind. There should not be a barrier to that and should be able to reflect on some past experiences as well.

4. Florida Gulf Coast University | curious about the timeframe for completing all three links? Does it have to be nacurh to nacurh or can it happen over the course of three years?
  - a) NCO | That's a good question and I think that's something we think about a lot if a link should be completed in one year. I think it's okay to reflect on some of your previous experiences. It doesn't have to be necessarily just in one affiliation year, but more you should be able to submit for a variety of your experiences.
5. Marist College | Where can I find that checklist/LEAD Links on the NACURH Website?
  - a) NCO | the checklist isn't specifically there, but if you go to "submit the links" on nacurh.org/lead you'd be able to see the questions there.
6. Northern Arizona University | What are some of the benefits to completing the LEAD program that can be shared with individuals that may not know or may be hesitant to participate?
  - a) NCO | Outlined that this is a great resume builder - had employers ask about it already. I usually explain it as it helps you best reflect on what's worked on your campus, how to better develop your campus, etc.

#### B. Affiliation Q&A

1. Northern Arizona University | Will that info on payment be included in the submission?
  - a) NCO | It's on the website. Some don't look at it, but it is there. It says to press submit before continuing on.
2. University of NC Wilmington | Why is the new member affiliation \$45 and the returning affiliation is nearly tripled?
  - a) NCO | I understand it to be a low-commitment option to make it easier - no barrier to entry with this one, if an RHA chapter doesn't have a department yet.
  - b) Chair | Issue is that affiliation cost hasn't been raised in years. Should look something more like \$150-160 so it's not more of a burden on individuals. For unaffiliated institutions, they have to pay an extra cost to attend if unaffiliated, so we want to make affiliation more attractive.
  - c) NCO | Add on fee for unaffiliated institutions, even when they have to pay the fee, when they have to pay the per-delegate fee it gets really expensive and tends to go over the amount of the affiliation cost.
3. New Mexico State University | Would you be able to go back to the slide with the first two steps? And when do we need to affiliate by?

- a) NCO | We recommend that you affiliate prior to your regional conference you attend or else there will be add on fees for not being affiliated per person registered per institution. There are also some items that have to be completed prior to checking in to those conferences.

VI. Recognition

- A. Advancement Society Inductees
- B. Of the Year Awards
- C. Executive Host School Acknowledgement

VII. Adjournment

- A. University of Florida | Move to recess until closing ceremonies
  - 1. Missouri State University | Second